



Administrative Team Meeting Minutes

Monday, February 13, 2023

Members Present		Members Absent
Jeff Frank, Deacon Amanda Grecni, Secretary Mike Hicks, Deacon Shawn Hubbard, Assoc. Minister Trina Klaiss	Amy Radabaugh, Treasurer Mike Tanner, Deacon Pat Tirrell Will Wade, Chair Dave Walton, Elder	

The meeting was called to order at 6:58. We opened with a prayer led by Dave Walton.

Congregational meeting discussion- feedback that the demonstration by Jeff was very helpful. No other feedback was given.

A card was created to mail out to members to keep/make connections

We need to make an announcement about the greeting cards that are already available, and open to use by anyone. They are currently located in the church library.

On March 7th, congregational leaders in the Charlotte community will be meeting at Crosswalk for a brainstorming session. During the session, ideas will be shared on supporting Crosswalk and the teens/community it serves. The goal is to get people to become stakeholders in Crosswalk Teen Center making this as much a **community** investment. Shawn will report back the interest in investing in this from the community. We will move forward once we have more information and then brainstorm ways to support, hopefully as a community of Christ.

Budget

Covered how we ended last year. This month starting this year we are in a deficit due to rice packing. This is paid for upfront and not dispersed like a monthly payment.

New Business



The eldership is meeting to identify the needs of our congregation. Elders and deacons were given care groups to keep connected with and pray over. The intent of this is to be intentional with how we make contact with our members.

Point person for church maintenance, Will Wade will take on. He will serve as the contact person if there are maintenance needs that need to be addressed.

Shawn inquired of the administration team about our plans for hosting funerals and funeral dinners. The administration team was in support to host funerals/dinners. Moving forward, the team will be looking to put together a committee to write a standard operating procedure on execution and costs. Once that is in place a funeral/dinner team will be formed.

Easter outreach, moving forward with planning. We will need 12 game hosts and other volunteers to help run the event. It will be on April 8th

On April 29th spring cleaning is scheduled. Cleaning of the portables is on the agenda for the day. A dumpster rental has been scheduled.

Shawn is putting an office together. He will have two days a week available in the office. He will be open to meeting with couples and men. Single females will schedule something off campus.

The next congregational meeting will be on April 23rd

Recap of upcoming events

- Feb 22 Day of Fasting (break-fast Wednesday evening)
- March 7 Crosswalk meeting
- March 18 Just the Church Connect
- March 26 Tim St. Louis from Rock Lake
- April 2 Matt David Lake James will be speaking
- April 8th Eggstravaganza
- MCC April 21st and 22nd (the church has paid registration for anyone wanting to attend)
- April 29th spring cleaning

The meeting was motioned to adjourn by Will it was seconded by Mike Hicks.

Prayer and adjournment at 8:20

- Amanda Grecni, Secretary