

Charlotte Church of Christ

64Vansickle Dr
Charlotte, Mi 48813
(517) 541-9930

Rental Policy:

The Charlotte Church of Christ agrees to rent their facilities (sanctuary and or multi-purpose Room), to the local public, for non-commercial activities, and celebrations according to the following policies.

1. No activities, celebrations or services can conflict with the doctrinal views or the Church Discipline of the Charlotte Church of Christ.
2. The use of tobacco, alcohol or illegal substances is forbidden on church premises.
3. Decorations may be used, but in no way can they alter, change or damage the physical structure of the building. You will be allowed to decorate the area being used 24 hours prior to said activity. All decorations must be removed and the building must be returned to its original shape following the activity. Unless it interferes with other activities.
4. Rental party is responsible for all set-up and tear down of tables, chairs, decorations or displays. All tables and chairs must be returned to their proper locations. I.e. sanctuary or storage room.
5. All trash must be bagged and taken out to the dumpster located in back of parking lot. Only trash that results from activity on premises is allowed to be disposed of on church premises.
6. Any Kitchen utensils that are used during the activity must be cleaned and returned to their proper location. All food and drink must be removed immediately following the activity.
7. All precautions must be taken when using candles, a protective cover must be placed over all carpeted areas.
8. There is a security deposit required in addition to all rental fees. Any damage to the facility is the responsibility of the rental party and are liable for all cost of repairs. All deposits will be refunded upon satisfactory inspection.

Rental Fees:	Public	Members
Sanctuary & Multi-Purpose Room	\$150.00	
Security Deposit	\$100.00	\$50.00

Other Fees:

Audio/Visual	\$50.00 1st hr	\$15.00 hr there after
Organ/Piano	\$50 first 2 hrs	\$15.00 hr there after

I have read and agree to the rental policy and procedures of the Charlotte Church Of Christ.

Name: _____

Date: _____

Address: _____

Telephone: _____

Cell: _____

Responsible Party Signature: _____

Church Administrator's Signature: _____