



## Administrative Team Meeting Minutes

Monday, November 12, 22

Members Present	Members Absent
Jeff Frank, Deacon Dave Walton, Elder Will Wade, Chair Amanda Grezni, Secretary Trina Klaiss Amy Radabaugh, Treasurer	Pat Tirrell Mike Hicks, Deacon

1. Shawn opened with prayer followed by a devotional centered on gratitude and patience.
2. Dave presented a study book, *Prayer and Fasting; Moving with the Spirit to Renew our Minds, Bodies, and Churches*.
3. Amy gave the treasurer's report, we are not hitting the budget as far as income goes. We are off ~\$14,000 or about 20%. However, our checking account continues to grow.
  - We are over in the finance ministry from the parking lot and there were three paydays instead of two for this period.
  - Reimbursements for education have been paid out. The new one will be towards the end of November.
  - There was also a transfer for the door improvements on the bathroom facilities.
4. Shawn is creating and developing relationships with a few students at Great Lakes there are some potential students he is interested in hiring for a part-time position as youth minister
  - Great Lakes offers half tuition to students who receive a paycheck from a local church
  - Proposed a matching fund of half the cost of a semester (\$3,500) Great Lakes will cover the other half of tuition.
  - Dave presented an extra fund for gas allowance, (\$2,500)
  - Sunday, Wednesday, and another day at CrossWalk



- Shawn will present a possible proposal for the next administration team meeting and present this idea to a few of his prospects with a little more certainty
5. Dave motioned to seek out an intern and set outside \$6,000 to fund this.
- Motion was seconded by Will Wade
6. Beautification of the sanctuary
- Shawn will connect with Cindy on where we are at and what steps are ready to be taken
  - Location for the baptistry plumbing. Is there a possibility to be run from outside for a faster fill?
7. Make-it take-it on December 10th from 9-12:30
- Jeff will start showing videos from previous events before and after service to promote the event.
  - Looking for an update on if we need more crafters
8. Caroling will be Wednesday, Dec 21, 2022 5:30-8:00
- Come at 5:00 for dinner
  - Leave the church to the caravan at 5:30
  - Shawn will call Pauline to get this added to the bulletin
  - Discussion on adopting a family or two to drop gifts and a meal during the event. We have a list to work from if we would like to do this. Mike Hicks proposed the original idea. The team will check with him on pursuing this idea.
9. Will van question, do we need a special license to drive the church van?
- No, it is not long enough for that. However, you are supposed to watch a video per our insurance
10. The kid's program will be on December 18th. They will take place of worship. A regular sermon will follow.
11. Christmas Eve service at 7 pm, Christmas Day service at regular service time.
12. January 22nd will be the next congregation meeting
13. February 5th is rice packing,



- Soup or chili cook-off
- Amanda Proposed having a sign-up so we know how many people to expect for help
- Will proposed having class time and/or children working before service
- Amanda will promote the event with the American Heritage Girls troop for service hours
- Are there other resources we can tap into for service hours/outreach? Shawn will check with Rick on scouts and CrossWalk

14. Trina proposed at the last meeting that a maintenance calendar be made to keep track of when things need to be changed or updated such as the furnace filter.

15. Kids Sunday- Discussion continued. For now, the next kid Sunday will be January 29th. Discussion with families and Lorie on what kids leading worship will look like. Shawn would like to continue having the kids in service periodically

16. The next meeting is December 12th, 2022 with Dave leading devotion.

17. Dave motioned to end the meeting at 8:22. Amy seconded the motion

Meeting adjourned at 8:24