



Administrative Team Meeting Minutes

Monday, September 12, 2022

Present	Members	Absent
Jeff Frank, <i>Deacon</i>	Cindy Wade	Marty Fox
Shawn Hubbard	Will Wade, <i>Chair</i>	Amy Radabaugh
	Dave Walton, <i>Elder</i>	Rick Todd

1. Amy wasn't present for tonight's meeting. The 2023 Annual Budget would be the same except for the 10% increase for utilities. The evangelist budget should be close to the same. Shawn and Dave will be meeting with Shannon Haynie and her fiancé to review their new ministry. Would continue the same support amount as His House. Will continue the full congregation registration to the Michigan Christian Convention.
2. Amy will be asked to provide copies of the 2023 Budget for meeting.
3. Congregation Meeting. Items that are different – Vote for the changes to Constitution and the Bylaws, Election of Officers. Make certain to advise how the Handicap Restroom doors operate. A design board and the carpet squares will be displayed for both the Women's bathroom and Main Auditorium.
4. The voting ballots will be printed up in a clear understandable description of changes. There will be two different ballots as they will be voted on separately. Ballots will be handed out by Dave and Shawn.
5. There was a discussion regarding updates to the Main Auditorium and we all moved into that room and visually went through the changes. It was reviewed that the water cannot come from above, but should be able to come from the water from the kitchen. Received approval to go forward with project.
6. Updates for the Handicap door openers to be corrected to ease opening and the ordering of the women's vanity, counter top/sinks and faucets.

Meeting Adjured 8:00

7. Calendar:
 - Sept 18 – Congregational Meeting
 - Oct 10 – Administrative Meeting
 - Nov 14 – Administrative Meeting
 - Dec 12 – Administrative Meeting

Cindy Wade, Secretary
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