



Administrative Team Meeting Minutes

Monday, June 13, 2022

Present	Members	
		Absent
Shawn Hubbard	Cindy Wade	Jeff Frank, <i>Deacon</i>
Amy Radabaugh	Will Wade, Chair	Marty Fox
	Dave Walton, <i>Elder</i>	Rick Todd

1. Ripping the asphalt up and everything is off the parking lot. Next week they will do the top coat. Will be able to drive on after Thursday. All the Garden people know that they can't drive on it.
2. Amy provided financials. Jan – May 1 nothing to red flag.
3. Shawn advised that he received an angry phone call from an individual that thought they could use the building for a Graduation party and they didn't have access to all the building. Phone message didn't provide any contact information. They do not attend the church but they have used the building before. It was discussed that there needs to be a Building Policy agreement put together about renting the building. Dave mentioned that there was a contract that was started but was never finished. In the past, we have been very forgiving. Amy mentioned that the previous church she attended charged a fee and she was the coordinator. Will forwarded a document from 2017 and Shawn will review. Takeaway – need to have a policy in place.
4. Handicap Doors – installation has been scheduled.
5. Shawn advised that he received a citation from the city regarding the uncut grass in the back field. Dave will call the city to find out the height of the grass.
6. It was brought up by Jeff that we currently have only one person at times counting the offering money. Joyce Tanner has volunteered to count the money along with the other person when needed.
7. Edwards Jones account is to be withdrawn for the updates for the handicap accessible and other updates.

Meeting Adjured at 7:53 with by Shawn with Prayer.

8. Calendar:
 - July 11 – Administrative Meeting
 - Aug 8 – Administrative Meeting
 - Sept 18 – Congregational Meeting
 - Oct 10 – Administrative Meeting

Cindy Wade, Secretary
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