



Administrative Team Meeting Minutes

Monday, March 14, 2022

Present	Members	
		Absent
Jeff Frank, <i>Deacon</i>	Cindy Wade	Marty Fox
Shawn Hubbard	Dave Walton, <i>Elder</i>	Dave Walton, <i>Elder</i>
Amy Radabaugh	Will Wade, Chair	
Rick Todd		

1. Dave opened with Prayer at 7:05.
 2. Amy provided the financial information. The property expenses are high right now due to the parking lot salting expenses. Checking \$117,538, Savings – 8,000, Edwards Jones – 40,481, Benevolence - \$12,073,100
 3. Beautification Project – Bathrooms, Sound Booth and Main Auditorium. Discussed the the estimate from G & E Construction. Consist of Painting, Carpeting, Handicap openers for both bathrooms and building a bulkhead for wiring and plumbing.
 - Committee walked into the Women’s and Men’s. The bathrooms should make a good impression to visitors. Women’s bathroom vanity should be updated, possible more lightning, possible removal of 2nd door in women’s. Bathrooms handicap and upgrades will be done first.
 - Shawn updated status for booth – ready to wire after Saturday.
 - Carpeting will be carpet squares that will allow for when carpet is damages, square could be lifted and replaced.
 - Lighting to be installed behind the cross
 - Amy volunteered to clean the carpeting where new booth will be constructed.
 4. Kitchen supplies – Amy will order the coffee supplies. Dave will talk to Terry about kitchen supplies.
 5. Spring Cleanup May 21st
 - Playground equipment
 - Stairs to the modulars
 - Plants growing in the Heater and vents
 - Deep clean tiles in both bathrooms
 6. Parking Lot in June. Checked schedule and all is okay.
 7. Michigan Christian Convention – Congregation Unlimited registration. Will made motion for us to get congregational registration for \$400. Dave seconded.
 8. Announced that Pat Tirrell has volunteered to help Pauline with the Bulletin as a backup.
 9. Date set for next Congregational Meeting – May 22nd.
 10. Calendar:
- Meeting Adjured with Prayer by Shawn at 8:18

Cindy Wade, Secretary
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