



Administrative Team Meeting Minutes

Monday, October 11, 2021

Present	Members	Absent
John Bailey, <i>Elder</i> Shawn Hubbard Amy Radabaugh Rick Todd	Cindy Wade Will Wade, Chair	Jeff Frank, <i>Deacon</i> Marty Fox Dave Walton, <i>Elder</i>

1. 2022 Budget presented at Congregational meeting was moved to approve and seconded.
2. Amy indicated that everything is on track for financials.
3. Will discussed the three estimates. The pros and cons were discussed and a motion was made to select the Tomco, from Mason. Will will find out more about when they can start. It was expected that we would not be able to start until spring and the cost would probably be higher. A conservative estimate that was discussed was \$106,000.

Estimates for Parking Lot.

Replacement	
Murray's, Woodland MI	\$96,000 (50% due at signing, balance on completion)
Tomco Asphalt, Inc, Mason, MI	\$89,500 (Upon Completion of Job)
Repair	
Quinn Excavation & Paving, Mason	\$60,424 (Upon Completion of Job)

4. Several members went to check on the parking lot lighting and it was found that there is a short that kept tripping the breaker.
5. Cindy provided information about the sanctuary beautification project and after review of the costs it was agreed to delay until later due to cost of parking lot.
6. Rick Todd asked if it was okay to remove the old television in the class room. All agreed it was okay.
7. AED inspection completed.
8. Calendar:
 - Nov 8 – Administrative Meeting (Will and Cindy won't be available – need to be rescheduled)
 - Dec 13 – Administrative Meeting
 - Jan 10 – Administrative Meeting

Cindy Wade, Secretary
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